**Example Outline for Grant Applications**

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| Use this outline to explain the narrative for grant applications related to CTE and workforce development. |

1. Explain the need in the local industry.

*Uncover the needs by reviewing regional blueprints and/or connecting with your local Chamber of Commerce or Workforce Investment Board.*

2. Identify your vision for the industry need.

*What will your school do to help and how will you engage students.*

3. Create a budget for the need.

4. Show connections to career and college pathways.

*Explain partnerships you’ve made with companies and higher education institutions. Have companies agreed to donate time or funds towards your vision? Have they agreed to offer internships, co-ops or employment to students because of this grant? What pathways for students have you established with local colleges?*

5. Describe how your students will benefit from the grant.

*Detail how they will use the lab or equipment from the grant. Include related credentials they will obtain to be more attractive to future employers.*

*Prepared by AET Labs*